



# MEDICAL JOURNAL OF SELÇUK

## *Selçuk Tıp Dergisi*

### INSTRUCTIONS TO AUTHORS

The journal is a scientific publication of Medical Journal of Selçuk. Please entirely read the instructions discussed below before submitting your manuscript to the journal. Medical Journal of Selçuk publishes original articles on clinical or experimental work, case histories reporting unusual syndromes or diseases, technical and educative reviews, recent advancement of knowledge of the medical sciences with original images, questionnaires of defining disease, and letters to the editor.

Final recommendation for publication is made by the editorial board and at least two independent reviewers. The copyrights of articles accepted for publication is belonged to journal. This is determined by the assignment of copyright statement, signed by all authors. The journal is published on a tri-monthly basis. The language of the journal is Turkish and/or English. Manuscripts submitted to the journal should not be published before or not under consideration elsewhere (in the case of previous oral or poster presentation of the paper at scientific meetings author should inform the journal). The full responsibility of the articles (ethic, scientific, legal, etc.) published in the journal belong to the authors. If the article is rejected, the manuscript and any related supplements (photographs, tables, figures, diskette etc.) will not be returned. If the paper is not prepared in conformity with the writing instructions, decision for its evaluation will be made by the members of the editorial board.

### WRITING INSTRUCTIONS

Submitted manuscripts should be prepared using Microsoft Word program. All manuscripts, figures and pictures must be submitted electronically. Authors should ensure that (apart from the title page) the manuscript should contain no clues about the identity of authors and institution where the study was performed.

All papers should be arranged on the basis of following sequence:

1. Title page,
2. Turkish abstract,
3. English abstract,
4. Text of the article,
5. References,
6. Table(s),
7. Figure(s) and illustration(s),
8. Figure legend(s).

Beginning with the first page of the text, each page of the manuscript should be numbered consecutively with Arabic numerals on the upper right side of the page. In the original articles number of words should not exceed 4000 (except abstract, references, tables, figures and legends) for the text of article and 400 for the abstract. Upper limit for reference number is 40, and this limit is 10 for tables and figures. Limits are summarized in the table below. Case reports should be composed of Turkish title, English title, Turkish and English abstracts, introduction, case report, discussion and references. The number of typewritten pages should not exceed 8 in case reports. Advancements in technical and medical topics and questionnaires of original issues should not exceed 2 typewritten pages.

Type	Word limit	Abstract word limit	Tables and figures limit	Reference limit
Original article	4000*	400	10	40
Case report	2000*	200	2	10
Letter to editor	500		2	5
Image presentations	300		2	3
Review**	-	-	-	-

\* except abstract, table, figure and legends

\*\*no limitation

## PREPARATION OF MANUSCRIPT

### Title Page

Title of the article should not exceed 100 characters in original articles and 80 characters in case reports. Title should be written both in English and Turkish. The first and last names for all contributors designated as author should be written clearly. Apart from multidisciplinary studies, number of authors should not be more than 8 in original articles, 6 in case reports, 2 in letters to editor. Subsequently, address of the institution where the study was performed should be written clearly. If the study was previously presented in any scientific meeting, name and date (as day-month-year) of the organization should be written. The name and mailing address of the corresponding author, accompanied by telephone and fax numbers, and e-mail should be written at the bottom of title page.

### Abstracts

Abstracts should be given in separate sheets. English title should be used for English abstracts. No title is required for Turkish abstracts. The abstracts should not exceed 400 words in original articles and 200 words in case reports. The abstracts should be composed of "Amaç, Gereç-yöntem, Bulgular, Sonuç" in Turkish original articles, and of "Back-ground, Methods, Results, Conclusion" in English original articles. There is no requirement to these sections in case reports. Turkish and English key words should be listed at the bottom of the abstract page in original articles and should not be more than 5 words. In selecting key words, authors should strictly refer to the Medical Subject Headings (MeSH) list of the Index Medicus. The abbreviations should not be used in the abstract.

### Text

Text is composed of Introduction, Materials and methods, Results and Discussion.

**Introduction:** The matter and purpose of the study is clearly defined.

**Materials and methods:** This should include the date and design of the study, the setting, type of participants or materials involved, a clear description of all interventions and comparisons, and the statistical analysis.

**Results:** Collected data and results of statistical analysis should be outlined in this section.

**Discussion:** The discussion section should include interpretation of study findings and results should be considered in the context of results in other trials reported in the literature.

All written content should be prepared in conformity with grammar and punctuation rules. Avoid abbreviations whenever possible; in case of necessary, it should be given in parentheses when they are first used. References, figures, tables and illustrations should be consecutively numbered in the order in which they have been cited in the text. All measurement units in the text should be used in accordance with international standards for units of measurement.

### References

References should be given in a separate sheet with double spaced. References should be consecutively numbered in the order in which they are first mentioned in the text using Arabic numerals (in parentheses). Reference number should be placed at the end of sentence before the period. If there are multiple references number use "," between them and "-" should be inserted between digits when three or more consecutive references are used [e.g. (1,2), (1-3)]. Journal references should include the following information: year, volume, first and last pages of article. Book references should include only year and first and last pages of the article. Authors in the references should be cited with last names and first initials. If there are more than 5 authors, only first 3 may be listed followed by "ve ark" for Turkish and "et al" for English references. Journal's title should be abbreviated in conformity with the Index Medicus system. References should be cited as per the examples below.

#### Journal references:

- 1) Kocakuşak A, Yücel A.F, Arıkan S. Karına nafiz delici-kesici alet yaralanmalarında rutin abdominal eksplorasyon yönteminin retrospektif analizi. Van Tıp Dergisi: 2006; 13(3): 90-96.
- 2) Goldstein PJ. The drugs/violence nexus: A tripartite conceptual framework. J Drug Issues 1985; 15(4): 493-506.

#### Book references:

- 1) Krogman WM, İşcan MY. The Human Skeleton in Forensic Medicine. Second ed. Springfield Illinois: Charles Thomas Publisher, 1986: 189-243.
- 2) Beard SD, Gaines PA, eds. Vascular and Endovascular Surgery. London : WB Saunders, 1998: 319-29.

#### Chapter in book references:

- 1) Soysal Z, Albek E, Eke M. Fetüs hakları. Soysal Z, Çakalır C, ed. Adli Tıp, Cilt III, İstanbul Üniversitesi Cerrahpaşa Tıp Fakültesi Yayınları, İstanbul, 1999: 1635-1650.
- 2) Freidman WF. The intrinsic properties of the developing heart. In: Sonneblick E, Leschi M, Friedman WF, eds. Neonatal Heart Disease. New York: Grunestratton, 1999: 21-50.

#### Tables

Tables should be printed on a separate sheet with double spaced. Each table should contain a table number in the order in which they are first mentioned in the text and title that summarizes the whole table. All abbreviations used in the table should be alphabetically arranged and defined under the table (e.g., PS; pulmonary stenosis, VSD: ventricular septal defect). Tables should not duplicate information given in the text. Apart from upper and lower margins, vertical and horizontal rules should not be used in the tables.

#### Figures and Illustrations

Figures and illustrations should be named and numbered. Figures should be provided with a minimum of 300 dots per inch (dpi) in JPEG format and should be clear. Figures must be submitted online during manuscript submission. Figures embedded into article will not be accepted. If authors accept to charge extra cost, colored publication of the illustrations is possible; otherwise all illustrations will be published as black and white. All abbreviations used in the figures and illustrations should be alphabetically arranged and defined under the footnote. Technique and ratio of magnification for photomicrographs should be indicated.

The editorial board has the right to make any revisions on the manuscript unless such changes interfere with the scientific data presented.

#### REVISION AFTER REFEREE REPORT

Authors should point by point reply the items on which revision is demanded via referee report to the reserved box in the online system (<http://www.selcuktipdergisi.org>). Additionally they should do necessary changes in article and highlight them and submit online again.

#### FINAL CHECKING

1. All pages have been numbered beginning from first page of the text.
2. Assignment of copyright form has been properly filled and signed.
3. The abstract should not exceed 400 words in original articles and 200 words in case reports.
4. The title has been separately written in Turkish and in English.
5. References is in conformity with the instructions.
6. All abbreviations used in tables, figures and illustrations have been defined.